



Employee Enrollment Form Maryland

Optimum Choice, Inc
MAMSI Life and Health Insurance Company
UnitedHealthcare Insurance Company
UnitedHealthcare of the Mid-Atlantic, Inc.
Dental Benefit Providers of Illinois, Inc.

To speed the enrollment process, please be thorough and fill out all sections that apply.

To Be Completed by Employer		Requested Effective Date of Coverage/Date of Change / /	
Group Name		Policy Number	
Date of Hire / /	Reason for Application <input type="checkbox"/> New Group Plan <input type="checkbox"/> Life Event/Date _____ <input type="checkbox"/> Status Change _____ <input type="checkbox"/> Dependent Add/Delete <input type="checkbox"/> Change Name/Address <input type="checkbox"/> Part time to Full time <input type="checkbox"/> Waiving Coverage <input type="checkbox"/> Other _____	<input type="checkbox"/> New Hire <input type="checkbox"/> Annual <input type="checkbox"/> Open <input type="checkbox"/> Late <input type="checkbox"/> Termination	Employee Type (Check all that apply) <input type="checkbox"/> Active <input type="checkbox"/> COBRA <input type="checkbox"/> State Continuation Start dt ____/____/____ End dt ____/____/____ <input type="checkbox"/> Hourly <input type="checkbox"/> Salary <input type="checkbox"/> Union <input type="checkbox"/> Non-Union <input type="checkbox"/> Retired <input type="checkbox"/> Other _____
Position/Title			
Hours Worked per week			
Salary \$ _____	Required only if Life, STD, or LTD Plan based on salary		

A. Employee Information If you are waiving all coverage, please complete sections A and B.

Last Name		First Name		MI	Social Security Number			
Address		Apt #	City	State	Zip Code	Home/Cell Phone		
Date of Birth / /	Gender <input type="checkbox"/> M <input type="checkbox"/> F	Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed			Work Phone			
		Language Preference, if not English						

Email Address _____

Primary Care Physician²	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Dentist³
Physician First & Last Name _____		Dentist First & Last Name _____
Address _____		ID# _____
ID# _____		Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No

B. Waiver of Coverage	Declining coverage due to existence of other coverage: <input type="checkbox"/> Spouse's Employer's Plan <input type="checkbox"/> Covered by Medicare <input type="checkbox"/> COBRA from Prior Employer <input type="checkbox"/> Tri-Care <input type="checkbox"/> I (we) have no other coverage at this time <input type="checkbox"/> Other _____	<input type="checkbox"/> Individual Plan <input type="checkbox"/> Medicaid <input type="checkbox"/> VA Eligibility I understand that by waiving coverage at this time, I will not be allowed to participate unless I qualify at a special enrollment period or as a late enrollee, if applicable, or at the next open enrollment period.
------------------------------	---	---

Date	Employee Signature if waiving all coverage
------	--

Coverage Provided by "UnitedHealthcare and Affiliates":
 Medical coverage provided by UnitedHealthcare Insurance Company or UnitedHealthcare of the Mid-Atlantic, Inc. or Optimum Choice, Inc. or MAMSI Life and Health Insurance Company
 Dental coverage provided by UnitedHealthcare Insurance Company or Dental Benefit Providers of Illinois, Inc.
 Life, Short-Term Disability (STD), Long-Term Disability (LTD) and Accidental Death and Dismemberment (ADD) Insurance coverage provided by UnitedHealthcare Insurance Company
 Vision coverage provided by UnitedHealthcare Insurance Company

C. Family Information**List All Enrolling (Attach sheet if necessary)**

Relationship ³ Spouse /Domestic Partner	Last Name	First Name	MI
	Social Security Number -	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth / /

Primary Care Physician¹	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Dentist²	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Physician First & Last Name _____		Dentist First & Last Name _____	
Address _____		ID# _____	
ID# _____ - _____			

Relationship ³ Dependent	Last Name	First Name	MI
	Social Security Number -	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth / /

Primary Care Physician¹	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Dentist²	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Physician First & Last Name _____		Dentist First & Last Name _____	
Address _____		ID# _____	
ID# _____ - _____		Permanently disabled and age 26 or older ⁴ <input type="checkbox"/> Yes <input type="checkbox"/> No	

Relationship ³ Dependent	Last Name	First Name	MI
	Social Security Number -	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth / /

Primary Care Physician¹	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Dentist²	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Physician First & Last Name _____		Dentist First & Last Name _____	
Address _____		ID# _____	
ID# _____ - _____		Permanently disabled and age 26 or older ⁴ <input type="checkbox"/> Yes <input type="checkbox"/> No	

Relationship ³ Dependent	Last Name	First Name	MI
	Social Security Number -	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of Birth / /

Primary Care Physician¹	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Dentist²	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Physician First & Last Name _____		Dentist First & Last Name _____	
Address _____		ID# _____	
ID# _____ - _____		Permanently disabled and age 26 or older ⁴ <input type="checkbox"/> Yes <input type="checkbox"/> No	

- (1) For products requiring you to choose a Primary Care Physician (PCP), you must use the UnitedHealthcare directory of providers to choose a PCP for yourself and each of your covered dependents.
- (2) Please see employer representative as some dental plans require a Primary Care Dentist (PCD) selection.
- (3) For court ordered dependent, legal documentation must be attached. If a dependent does not reside with eligible employee, please provide address on a separate sheet.
- (4) If you answered "Yes" for Disabled and the dependent child is 26 years of age or older, unmarried, depends mainly on the subscriber for support, and is not able to be self-supporting because of mental or physical incapacity that originated before the dependent attained the limiting age, please attach a medical certification of incapacitation.

D. Product Selection **Please check the box for each coverage in which you or your dependents are enrolling.**
 If your employer offers a choice of plans, indicate which plan you are selecting. Indicate the dollar amount selected for the Life and Accidental Death & Dismemberment (AD&D), Supplemental Life, Short-Term Disability (STD), and Long-Term Disability (LTD) plans. Benefit offerings are dependent upon employer selection.

Person	Medical	Dental	Vision	Basic Life/AD&D	Supp Life/AD&D
Employee	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____
Spouse/Domestic Partner	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____
Dependent	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/>	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$ _____
Person	STD	LTD			
Employee	<input type="checkbox"/>	<input type="checkbox"/>			

Life Insurance Beneficiary Full Name and Address (if applying for Life Insurance with UnitedHealthcare)		Relationship
Primary	_____	_____
Secondary	_____	_____

E. Prior Medical Insurance Information

Within the last 12 months, have you, your spouse, or your dependents had any other medical coverage?
 NO YES (if yes, please complete this section.)
 Prior medical carrier name _____ Effective date ___/___/___ End date ___/___/___
 Prior coverage type: Employee Spouse Child(ren) Family

F. Other Medical Coverage Information **This section must be completed. (Attach sheet if necessary.)**

On the day this coverage begins, will you, your spouse or any of your dependents be covered under any other medical health plan or policy, including another UnitedHealthcare plan or Medicare? YES (continue completing this section) NO (skip the rest of this section)

Name of other carrier _____

Other Group Medical Coverage Information (only list those covered by other plan)	Type (B/S/F)*	Effective Date MM/DD/YY	End Date MM/DD/YY	Name and date of birth of policyholder for other coverage
Employee:				
Spouse Name:				
Dependent Name:				
Dependent Name:				
Dependent Name:				

*B. Enter 'B' when this dependent is covered under both you and your spouse's insurance plan (married)
 S. Enter 'S' if you are the parent awarded custody of this dependent and no other individual is required to pay for this dependent's medical expenses.
 F. Enter 'F' if this dependent is covered by another individual (not a member of your household) required to pay for this dependent's medical expenses.

Medicare – Employee Information: If enrolled in Medicare, please attach a copy of your Medicare ID card.
 Enrolled in Part A: Effective Date _____ Ineligible for Part A* Not Enrolled in Part A (chose not to enroll)**
 Enrolled in Part B: Effective Date _____ Ineligible for Part B* Not Enrolled in Part B (chose not to enroll)**
 Enrolled in Part D: Effective Date _____ Ineligible for Part D* Not Enrolled in Part D (chose not to enroll)**
 Reason for Medicare eligibility: Over 65 Kidney Disease Disabled Disabled but actively at work
 Are you receiving Social Security Disability Insurance (SSDI)? YES NO Start Date ___/___/___

Medicare – Spouse/Dependent Name: _____
 Enrolled in Part A: Effective Date _____ Ineligible for Part A* Not Enrolled in Part A (chose not to enroll)**
 Enrolled in Part B: Effective Date _____ Ineligible for Part B* Not Enrolled in Part B (chose not to enroll)**
 Enrolled in Part D: Effective Date _____ Ineligible for Part D* Not Enrolled in Part D (chose not to enroll)**
 Reason for Medicare eligibility: Over 65 Kidney Disease Disabled Disabled but actively at work

*Only check "Ineligible" if you have received documentation from your Social Security benefits that indicate that you are not eligible for Medicare.
 ** If you are eligible for Medicare on a primary basis (Medicare pays before benefits under the group policy), you should enroll in and maintain coverage under Medicare Part A, Part B, and/or Part D as applicable.

G. Signature

Your enrollment in the plan is expressly conditioned upon your acceptance of all terms and conditions contained in this enrollment application. If you do not agree to the following terms and conditions, you may not complete your enrollment.

TERMS AND CONDITIONS

As a condition of my and/or my dependents' participation in the plan, and in consideration for the privileges that come from participation in the plan, I hereby agree for myself and/or for my dependents as follows:

I recognize and understand that the plan contracts with physicians and other providers that make up the plan network. I recognize that all physicians and other providers that participate in the plan network are subject to credentialing under applicable State regulations and pursuant to the plan's network credentialing process. I understand that such credentialing includes a review of provider education, training and licensure. However, by participating in the plan I hereby acknowledge and accept that the plan is not a provider of medical services, and I am aware that obtaining or not obtaining medical care involves significant risks such as serious injury and even death. I acknowledge that the credentialing of physicians and other providers does not in any way reduce this risk. I agree to assume all risks and responsibility for, and hold the plan harmless from, any and all claims for damages, including personal injury or death, medical expenses, disability, lost wages, and loss of earning capacity which may be incurred or associated with medical treatment obtained through a participating physician or other provider. I recognize that all physicians and other providers that participate in the plan network are independent contractors and not the plan's employees or agents and are solely responsible for any malpractice, adverse outcomes, or any other claims arising from medical treatment rendered to me and my dependents. I HEREBY AGREE THAT THE PLAN IS NOT RESPONSIBLE NOR LIABLE FOR ANY ADVICE, COURSE OF TREATMENT, DIAGNOSIS OR ANY OTHER INFORMATION, SERVICES OR PRODUCTS THAT I OR MY DEPENDENTS OBTAIN THROUGH A PARTICIPATING NETWORK PHYSICIAN OR OTHER PROVIDER.

I recognize and understand that the plan does not recommend, endorse or make any representation about the appropriateness or suitability of any specific tests, products, procedures, treatments, services, or opinions. I recognize that the plan, plan documents, and any health and wellness information provided by the plan, are not intended or implied to be a substitute for professional medical advice, diagnosis or treatment. I agree to confirm any medical information obtained from or through the plan with other sources, and will review all information regarding any medical condition or treatment with my physician. I HEREBY AGREE TO NEVER DISREGARD PROFESSIONAL MEDICAL ADVICE OR DELAY SEEKING MEDICAL TREATMENT BECAUSE OF SOMETHING I HAVE READ OR ACCESSED THROUGH THE PLAN.

I authorize UnitedHealthcare Insurance Company and its affiliates (collectively, "UnitedHealthcare") to obtain, use and disclose my medical, claim or benefit records, including any individually identifiable health information contained in these records. I understand these records may contain information created by other persons or entities (including health care providers) as well as information regarding the use of drug, alcohol, HIV/AIDS, mental health (other than psychotherapy notes), sexually transmitted disease and reproductive health services. I authorize any health care provider, pharmacy benefit manager, other insurer or reinsurer, hospital, clinic or other medical facility, health care clearinghouse, and any of their affiliates, representatives or business associates, to disclose my information to UnitedHealthcare and Affiliates. I understand that the purpose of the disclosure and use of my information is to allow UnitedHealthcare to facilitate the appropriate management of treatment, services, payment and benefits. I further understand that the information disclosed will not be used for purposes of eligibility, enrollment, underwriting and premium risk rating. I understand this authorization is voluntary and I may refuse to sign the authorization. I understand I may revoke this authorization at any time by notifying my UnitedHealthcare representative in writing, except to the extent that action has already been taken in reliance on this authorization. As required by HIPAA, UnitedHealthcare also requires that I acknowledge the following, which I do: I understand that information I authorize a person or entity to obtain and use may be re-disclosed and no longer protected by federal privacy regulations. This authorization, unless revoked earlier, expires 30 months after the date it is signed.

I understand that I am completing a joint life and health application and that each response must be complete and accurate to the best of my knowledge and belief. I (we) request the indicated group medical coverage. I authorize any required premium contributions to be deducted from my earnings. I (we) have not given the agent or any other persons any required information not included on the application. I (we) understand that UnitedHealthcare is not bound by any statements I (we) have made to any agent or to any other persons, if those statements are not written or printed on this application and any attachments.

IT IS A CRIME TO KNOWINGLY PROVIDE, OR TO KNOWINGLY ASSIST, ABET, OR CONSPIRE WITH ANOTHER TO PROVIDE FALSE, INCOMPLETE, OR MISLEADING INFORMATION TO AN INSURANCE COMPANY WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE THE COMPANY OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT, FINES, AND DENIAL OF INSURANCE BENEFITS.

ANY PERSON WHO KNOWINGLY OR WILLFULLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY OR WILLFULLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

Please note that if you leave out information or make a misrepresentation on this form we may be allowed by law to take one or more of the following actions: terminate or non-renew your coverage or change your premium retroactively to the date your policy became effective.

If you have any questions concerning the benefits and services that are provided by or excluded under this agreement, please contact a membership services representative before signing this application or card.

Please maintain a copy of this authorization for your records.

Date	Employee Signature for all applying	Spouse Signature (if applying for coverage)
------	-------------------------------------	---

H. Census Information (optional)

NOTE: Responding to this question is optional and is not required. Data collected in this section will be used only to help communicate with enrollees and inform them of specific programs to enhance their well-being. This information will not be used in the eligibility process.

1. Race, check all that apply: White Black, African-American American Indian/Alaska Native Asian
 Native Hawaiian/Pacific Islander Other Race, please specify _____
2. Are you of Hispanic or Latino origin? Yes No